

# COVID-19 TEMPORARY CHANGES: OFF-PREMISES SALES & DELIVERY

The Governor of Oregon has declared an emergency under ORS 401.165 due to the public health threat posed by the novel infectious coronavirus (COVID-19). The Governor has ordered that immediate implementation of social distancing and community mitigation measures are necessary to slow the spread of COVID-19. The OLCC is making temporary changes to help licensees during this period.

## WHAT'S HAPPENING?

OLCC has created a streamlined application process for existing Limited On-Premises Sales and Full On-Premises Sales Licensees (restaurants & bars) to start selling malt beverages, wine and cider to go. Qualified licensees can apply for a 90-day Authority to Operate (ATO) with an Off-Premises Sales license.

## STEPS TO FOLLOW

If you are an existing Limited On-Premises Sales Licensee or a Full On-Premises Sales Licensee and you want to start selling factory sealed containers or growlers of malt beverages, wine and cider to go (including making deliveries to customers), here's what you need to do:

1. Fill out the documents [located here](#). This application includes:
  - a. Liquor license application (check the Off-Premises Sales License box)
  - b. Entity questionnaires (apply only if you are operating your business as an entity)
  - c. Same-day delivery approval form
2. When complete, e-mail those documents to [olcc.covid19\\_alcoholtemp@oregon.gov](mailto:olcc.covid19_alcoholtemp@oregon.gov) with the following subject, "Request for 90-day authority to operate off-premises sales license"
3. Upon submission of your emailed application to the above email address, you will receive an automatic temporary authority to operate and same-day delivery approval, effective immediately and for a period of up to 30 days. Print your completed liquor license application and the email, which will serve as proof of your temporary authority to operate until you are formally approved by OLCC staff.
  - Next steps: Within that 30-day period, OLCC staff will review the application documents you submitted to confirm you are eligible for the Off-Premises Sales License and will work with you complete all the steps for processing the final license.
  - Payment: The OLCC will issue the 90-day ATO without requiring payment at the time of issuance. However, payment will be required in order to issue the final Off-Premises Sales License.

## RULES

All licensees are expected to follow the Requirements for Direct Shipment and Delivery of Malt Beverages, Wine and Cider as outlined in of [OAR 845-006-0392](#) and [OAR 845-006-0396](#).

---

Third party e-commerce providers, and the licensees that work with them, must also be aware of and follow agency policy. These are providers that are unlicensed entities that are involved with the promotion, marketing, and facilitation of sales of alcoholic beverages by licensees to consumers over the Internet (including through a website or mobile application). This policy [is located online](#).

## **QUESTIONS OR CONCERNS**

Please contact Liquor Licensing at [olcc.liquorlicenseapplication@oregon.gov](mailto:olcc.liquorlicenseapplication@oregon.gov)



# News Release

Oregon Liquor Control Commission  
9079 SE McLoughlin Blvd., Portland, OR 97222-7355  
1-800-452-6522

---

For more information:

Matthew Van Sickle, Public Affairs Specialist  
matt.vansickle@oregon.gov, (503) 872-5002  
[www.oregon.gov/olcc](http://www.oregon.gov/olcc)

March 19, 2020

## Delivery, Curbside Pickup Rules Eased to Help Industry

Applications Prioritized, Temporary Action Eases Delivery Requirements

**PORTLAND, OR.** – Today the Oregon Liquor Control Commission took action designed to ease the economic hardship faced by the hospitality industry as result of public health mandates to help stop the spread of the novel infectious coronavirus (COVID-19). The Commission’s action relaxes some of the requirements relating to delivery of malt beverages, wine and cider by licensees who qualify for same-day delivery.

At its monthly meeting today the Commission approved emergency rules to enable licensees that currently have an Off-Premises license – or a license that includes Off-Premises Sales Privileges with Same-Day Delivery approval to make delivery of malt beverages, wine and cider to customers at curbside. Home delivery was already permissible, but with the Commission’s action today, the hours for same-day delivery of alcohol have been extended to 2:30 am.

Separately, Commission staff have created a streamlined application process for existing Limited On-Premises Sales and Full On-Premises Sales Licensees (restaurants & bars) to start selling malt beverages, wine and cider to go. Qualified licensees can apply for a “90-day Authority To Operate” (ATO) with an Off-Premises Sales license.

“We are looking to help our licensees – economically helping them get every dollar they can, but also administratively by giving them the tools they need,” said Steve Marks, OLCC Executive Director. “These are difficult times for all our industries, and we are looking across our licensee types to do what we can do to help business.”

Curbside delivery includes delivery to a location that is within 100 feet of the boundary of the licensed premises. Licensees can utilize e-commerce operators (beverage & food-delivery app couriers) for delivery provided that the e-commerce providers and the licensees comply with amended delivery rules and the temporary policy which can be located here [OAR 845-006-0392](#) and [OAR 845-006-0396](#).

Licensees seeking to apply for a 90-day ATO with an Off-Premises Sales license can begin the process online [here](#). Statewide there are approximately 5500 eligible licensees for this license; the processing time for each application will vary and a timeframe for granting the ATO cannot be specified.

-More-

March 19, 2020  
OLCC – Delivery, Curbside Pickup

The Governor of Oregon declared an emergency under ORS 401.165 due to the public health threat posed by the novel infectious coronavirus (COVID-19). The Governor has ordered that immediate implementation of social distancing and community mitigation measures necessary to slow the spread of COVID-19. The Governor's March 17, 2020 Executive Order 20-07 further prohibits on-site consumption of food and drink at restaurants, bars, and similar establishments. The penalty for failure to comply includes immediate suspension of the license of the licensed premises.

Licensees that have general questions about their license should contact Licensing Services at [olcc.liquorlicenseapplication@oregon.gov](mailto:olcc.liquorlicenseapplication@oregon.gov).

Click [here](#) for the **COVID-19 Temporary Changes: Off-Premises Sales & Delivery Fact Sheet**

Go to [OLCC's Business Continuity Information web page](#)

###